

RFP for 2021 New Taipei City Documentary Film Award

I. Purpose:

New Taipei City Government has continuously supported the documentary films by providing startup funding to directors and students with great proposals. The purpose is to record diverse views of our society and to aid in the development of the documentary film industry.

II. The Organizer:

Information Department of New Taipei City Government, R.O.C. (Taiwan)

III. Theme:

No limitation. All commercial or business-oriented proposals will be rejected.

IV. Qualifications:

- A. The film director is the initial proposer. At least one of the proposers, either the director, the assistant director, or the producer has to possess the ROC citizenship. The proposers should demonstrate that they have experience involved in film productions;
- B. Proposals recommended by known film festival organizers or film-related institutions(or organizations) with official recommendation letters can be exempt from above regulation;
- C. All proposals must be submitted as personal instead of production companies. Same proposer can submit more than one proposal.

V. Registration Notice:

- A. Film Category: Documentary;
- B. Film Specs: HD or above, with professional sound qualities;
- C. The entry can be under production or merely in the planning status. Completed films are not eligible for entries; The organizer has the right to reject any invalid

proposals;

D. Registration Website: <http://www.doc.ntpc.gov.tw>

E. Submission Deadline: March 1, 2021;

(A) The online submission system will be activated starting January 1, 2021 and close at 23:59 on March 1, 2021, Taiwan Time (GMT+8)

F. All submission must be done online, including the entry form and the consent form;

G. Required Documents:

(A) The Proposal, including:

1. An introductory essay of reasons and goals;
2. Film concepts or themes;
3. Story outlines;
4. Filming objects, venues, and events;
5. Schedule and budget plans;
6. Preliminary research materials such as references, photos, clips, news, etc.
7. Introductions of the production team;
8. References of previous works.

(B) Visual/ Audio Material:

1. An up to 3-minute trailer clip of the proposal (Chinese and English subtitles are needed);
2. An up to 3-minute introduction clip of the director's works;
3. The above two clips should be submitted by providing the URL for downloads or the mail-in DVDs, which should be specified in the entry form;

(C) For the URL submission, the clips should be in MP4 format. These clips should also be uploaded to YouTube and have the private links and passwords (if applicable) emailed to "newtaipeicitydoc@gmail.com" for online review; DO NOT alter the links and the passwords before the final results are announced.

(D) For the DVD submission, please indicate the names of the proposers and the proposed film in the mailer and have all required mailed to: ***Department of Information, New Taipei City Government 161, 6F, Sec. 1, Zhongshan Rd., Banqiao Dist., New Taipei City, 22001 Taiwan (R.O.C.)***

VI. Proposal Review:

Proposals submitted will be judged in the following 3 stages:

A. Stage One - Initial Review

- (A) The Initial Review will be conducted by a professional jury starting end of March to pick 24 finalists from the participated for further reviews;
- (B) The result will be announced on the [official website](#) site and the [Facebook fans page](#) on March 31, 2021. All finalists will also be notified by the organizer;
- (C) Review Criteria: Proposal integrity & feasibility, production team's experience

B. Stage Two - Public Review

- (A) A public review of the 24 finalists will be held on April 22 and 23, 2021 (venue to be announced online). The proposers are required to present their proposals and ideas, and reply to the jury's questions in person. Jury will then pick 12 proposals to receive the awards;
- (B) The presentation is 7 minutes including trailer time and followed by an 8 minute Q&A from the jury for each proposal;
- (C) A press conference will be held to announce the 12 awarded proposals. 24 finalists from the participated can sign up for the workshop. Details about the workshop to be announced online later;
- (D) Review Criteria: presentation skills & QA performances.

C. Stage Three - The Final Review

- (A) The films should be submitted by September 17, 2021, and Chinese and English subtitles are needed. If not submit by the day, the rewards have to be returned to the organizer.
- (B) The submitted films should be 15 to 30 minutes in duration for TV airing. The end credit should display "A New Taipei City Awarded Documentary Film" wordings. Violations of the above rule will be expelled from the Final Review;
- (C) The Final Review will be held in early-October by a professional jury. Three winners will be announced in the award ceremony;
- (D) Judging Criteria: proposal executions, portraying of the story, potential for a feature-length documentary, and professionalism.

VII. The Awards:

- A. The 12 proposals picked from the Public Review will be awarded of 10,000 USD which will be granted in 2 stages:
 - (A) Stage 1: 6000 USD will be provided after the Production Schedule is

- submitted within 2 weeks of the announcement of the awards;
- (B) Stage 2: 4000 USD will be provided after the final film are delivered and checked for no further amendments by the organizer.
 - (C) Depending on different participants' identity, the exchange rate is divided as follows:
 1. For those who have a nationality of the Republic of China (or a person who is not a citizen of the Republic of China but has a right to reside in the Republic of China) and have a local bank account in Taiwan, the exchange rate shall be based on the closing exchange rate of the Taiwanese bank's exchange rate on the day of the press conference which is held to announce the 12 awarded proposals.
 2. For those who do not have a nationality of the Republic of China (or non-Republic of China nationality and no right to reside in the Republic of China) and do not have a local bank account in Taiwan, the exchange rate is based on the exchange rate on the day of the actual remittance.
- B. Prizes for The Three Final Review Winners:
- (A) The First Place: cash bonus of 100,000NTD, trophy, and certificate;
 - (B) The Second Place: cash bonus of 80,000NTD, trophy, and certificate;
 - (C) The Third Place: cash bonus of 60,000NTD, trophy, and certificate.
- C. Winners will not be announced if none of the films were up to the standards. 10% tax (20% for non-residents) will be pre-deducted from the award money by the organizer.

VIII. Copyright and Authorization:

- A. Directors own their copyrights of the submitted films;
- B. Public Review Awarded Film directors are required to provide and authorize the organizer, free of charge, of the following contents:
 - (A) A 3 to 5 minutes video for the organizer to promote the Award related events and activities;
 - (B) A 15 to 30 minute TV version (must not exceed 30 minutes) for the organizer to broadcast on the public cable channel, the Award Premier, and the other non-commercial public screenings.
- C. Authorization consent forms will be set by the organizer and each selected film's production team.

VIII. Additional Notes:

- A. Proposers guarantee their rights to contents adopted in their productions. The organizer are fully exempt from any legal obligations should there be of any copyright violations occurred upon the proposers and a third party, which upon the occurrences the proposers are solely responsible of any legal obligations involved;
- B. On violations of the above said issues, the organizer reserve the rights to claim the distributed cash awards, the trophy, and the certificates;
- C. Awards will not be issued in any stages should the jury considered the proposers are disqualified for the awards;
- D. In order to assist and guide the filming, the organizer will hold a production working meeting. The selected film director and his/her team members should assign at least one to attend. Please refer to the official website for the meeting time and site.
- E. The organizer will assist in submitting entries to international documentary competitions should it finds the films suitable;
- F. For those who won the Award and would like to develop their films in the future and the film must come out in theaters. The organizer will provide marketing assistance later.
- G. Award money will be taxed accordingly. The first proposer will be the designated taxpayer to pay tax;
- H. The organizer will not issue a return of the submitted proposals;
- I. The organizer reserves the right to amend all regulations of the Award;
- J. All proposers are considered consent to the above rules upon submitting their proposals.